

विकास आयुक्त का कार्यालय
(सूक्ष्म, लघु और मध्यम उद्यम)
सूक्ष्म लघु और मध्यम उद्यम मंत्रालय
(भारत सरकार)

निर्माण भवन, सातवीं मंजिल, मौलाना आजाद रोड,
नई दिल्ली-110 108



OFFICE OF THE DEVELOPMENT COMMISSIONER
(MICRO, SMALL & MEDIUM ENTERPRISES)
MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES
GOVERNMENT OF INDIA

Nirman Bhawan, 7th Floor, Maulana Azad Road,
New Delhi - 110 108

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No.: 21/IITF-Exhb/2016

Date:07.10.2016

To

All Director / Incharge
MSME – DI

Subject: Participation of O/o DC(MSME in 36th India International Trade Fair, 2016 from November 14-27 November, 2016 – reg.

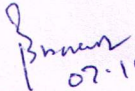
Sir,

Office of Development Commissioner (MSME) is participating in 36th IITF, 2016 from 14-27 November, 2016 at ITPO, Pragati Maidan, New Delhi. The MSME pavilion will be in Hall No. 7-FGH. Registration Form, terms

You are requested to give wide publicity and motivate the more participation from your jurisdiction in 36th IITF, 2016.

Encl: As stated.

Yours faithfully,


07-10-2016
(A.K. Verma)
Dy Director(IC)

NATIONAL EXHIBITION "MSME EXPO 2016" OF THE MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES TO BE HELD ON 14TH - 27TH NOVEMBER, 2016 IN HALL NO. 7-FGH, PRAGATI MAIDAN, NEW DELHI

REGISTRATION FORM

Application Closing Date:26.10.2016

Application forwarding Date for Director / Incharge , MSME –DI:28.10.2016

1. Name of the Company/Firm/Unit.....
2. Name of the Proprietor/Partner/CEO.....
3. Mobile Number.....
4. Udyog Aadhaar Memorandum(UAM)-----
(Documentary evidence to be furnished)
5. No. of stalls required.....
6. Category under which applied (Gen./SC/ST/NER/Women).....
(Documentary evidence for the underline categories to be furnished , if applicable)
7. Details of payment:
(Amount of DD Rs..... DD No.....,Date.....,
Name of the Bank:), Demand Draft should be in favour of PAO (MSME), New Delhi.
8. Contact Details
 - a) Postal Address
.....
.....
.....
Pin.....
 - b) Telephone Numbers
.....
 - c) Fax Number
 - d) Name , E mail ID & Mobile Number of the contact person.....
9. Types of the products to be displayed by the unit
(1).....(2).....(3).....(4).....(Along with units profile & products brochure)

(Name & Designation)
(Signature and seal of the unit)

Recommended for consideration of O/o DC(MSME)

Director, MSME-DI
Seal & Signature

Note:- Director / Incharge, MSME-DI ensure the entry of details of participating units at web portal at www.msmedatabank.in before forwarding the application to Headquarter.

(For any assistance, the participants may contact to nearest MSME – Dis under O/o DC(MSME), M/o MSME)

**National Exhibition "MSME-EXPO 2016" of the Ministry of
Micro Small & Medium Enterprises to be held on
14th - 27th November 2016 in Hall No. 7 (FGH)
Pragati Maidan, New Delhi**

Terms & Conditions

1. Size of the stalls will be (9 Sqm) and charges will be Rs. 50,000/- per stall for General Category and for SC/ST/NER/Women category, Rs. 25000/- per stall of 9 Sqm. The Demand Draft will be made in favour of PAO, MSME, New Delhi. No cash payment will be accepted.
2. The applicant Company /Firm 1 Unit has to submit the UNDERTAKING on their letter head as per Annexure-A
3. The charges of stall will be for the period 14th – 27th November, 2016.
4. In case of cancellation of Stall after the allotment the Charges paid will be forfeited.
5. Payment of all applicable taxes on sale etc. will be the responsibility of exhibitors.
6. Cost of transportation of exhibits from the unit to exhibition and back will be borne by the units themselves.
7. Items in the stall will be provided as per the IITF standard package by ITPO.
8. No additional display space will be provided in the exhibition.
9. Exhibitor passes will be issued to persons authorized by the company on its Letter Head with their photo I.D and two photographs. Police verification wherever required is to be done by the Exhibitor. Maximum two persons are allowed at each stall.
10. The stalls are not transferable and Sharing of the stalls is not allowed.
11. Exhibitors should ensure not to change the exterior layout of the stall allotted to them and not use any area outside the stall or the aisle.
12. Exhibitors are liable for compensation of any damage to the furniture fittings or any other property, caused due to their negligence.
13. Smoking is strictly prohibited in the exhibition hall.
14. Tentative timings of the exhibition will be from 10.00 a.m. to 7.00 p.m.
15. The exhibitors required if any additional items in the stall are required to pay extra to the event organizing agency.
16. The exhibitors are sole responsible for any theft in their stall. However, the security arrangements have also been made after the exhibition hours.
17. This is the Registration Form and does not guarantee for the space allocation as required.
18. The form along with the required documents may be deposited at the concerned MSME-DI.
19. The booth would be allotted **first cum first served basis**.

**(Name & Designation)
(Signature and seal of the unit)**

Use the Company's/ Firm's /Unit's Letter Head

UNDERTAKING

I/We hereby understand that the following animal/ plant phya are prohibited and banned for selling / displaying in the India International Trade Fair (IITF-2016) to held at Pragati Maidan from November 14-27, 2016.

- Plant Products /Derivatives / Handcraft items as included in Schedule VI of wildlife (Protection) Act-1972.
- Molluscan Shells /Derivatives / Handcraft items as included in schedule –I & IV of wildlife (Protection) Act-1972.
- Coelenterates as included in Schedule I of wildlife (Protection) Act-1972.
- Fishes as included in Schedule-I of Wildlife (Protection) Act-1972.
- Any Wild Animal and its derivatives.
- In view of above, I/We hereby undertake that the above mentioned prohibited items / products etc. shall not be displayed / sold during the tenure of IITF-2016 in my stall. Failure to comply with the above, I/We may be held responsible and action as deemed fit under the provision of wildlife (Protection) Act-1972 may be taken against me/us.

Signature.....

Name.....

Designation.....

Pavilion/ Hall No.....

Seal.....